

**Gaines Township**  
**Board of Trustees Meeting Minutes**  
**November 1, 2023**

**Members Present:** Paul Fortino, Rocky Fowler, Karen Hawkins, Diane Hyrman, Leslie Casto  
**Absent:** None

**Also Present:** Fire Chief Joe Hyrman, Attorney Michael Gildner

**Meeting brought to order:** @ 7:00 p.m.

**Motion by Casto:** supported by Hyrman, to approve minutes of the October 4, 2023 Regular Board of Trustees meeting as presented.

**Motion passed: 5 ayes, 0 nays**

**Public comment:** Four individuals offered comments.

**Building Report:** One building permit issued in October.

**Attorney Report:** Nothing at this time.

**Board of Appeals:** Next regular meeting January 10, 2024 @ 7:30 p.m.

**Fire Board:** October Fire Runs – 18  
October Medical Runs – 17  
Burn Permits issued – 23

**Motion by Fowler:** supported by Hawkins, to approve the purchase of new fire hose with adapters at a cost of \$10,525.00 via a Michigan Department of Natural Resources grant.

**Roll call: Casto, yes; Hyrman, yes; Fowler, yes; Hawkins, yes; Fortino, yes**

**Motion passed: 5 ayes, 0 nays**

**Planning Commission:** Next regular meeting December 27, 2023 at 7:30 p.m.

**Treasurer's Report:** Received and filed.

**Motion by Fowler:** supported by Hyrman, to pay bills as presented: General Checking: \$51,675.26; Fire Operating Checking: \$7,259.66; Waste & Refuse Checking: \$32,773.97; Water & Sewer Checking: Pump Station: \$2,716.68; Usage: \$181.27.

**Roll call: Hyrman, yes; Casto, yes; Hawkins, yes; Fowler, yes; Fortino, yes**

**Motion passed: 5 ayes, 0 nays**

**Motion by Hyrman:** supported by Fowler, to accept the 2022 – 2023 Gaines Township Audit as presented by Shawna Farrell of Taylor and Morgan, P.C.

**Motion passed: 5 ayes, 0 nays**

**Motion by Hyrman:** supported by Casto, to accept the bid proposal from J.W. Morgan for repairs of Gaines Township Fire Station 1 at a cost of \$7,800.00.

**Roll call: Fowler, yes; Hawkins, yes; Casto, yes; Hyrman, yes; Fortino, yes**

**Motion passed: 5 ayes, 0 nays**

**Motion by Casto:** supported by Hawkins, to adjourn meeting at 7:32 p.m.

**Motion passed: 5 ayes, 0 nays**

Respectfully submitted,

Karen Hawkins  
Clerk